

NOTE: This sample document is valid from Nov 1, 2022, to Oct 31, 2023



Remit To:
Highland Ridge Homeowner's Association
4640 Outlook Place
Marietta, GA 30066

December 16, 2022

RE: Closing Letter

<u>Subject Property Address:</u>	xxx Thunder Way NE, Marietta, GA 30066
<u>Association's Fiscal Year:</u>	November 1 to October 31
<u>Association Dues:</u>	\$726.76
<u>Dues are Paid:</u>	Annually
<u>Next Installment Due Date:</u>	December 1, 2020
<u>Next Installment Considered Late:</u>	December 7, 2020
<u>Late Fees:</u>	The greater of \$10 or 10% of the past due amount
<u>Interest on Past Due Amounts:</u>	10% per annum, compounded monthly on the 1 st

Special Assessments Currently Payable: (none)

Current Past Due Amount: \$0.00 (as of the date of this letter)

Initiation Fee Due At Closing: \$250.00

* Included in the annual dues is a household and yard waste removal contract which goes from January 1 to December 31.

Respectfully Submitted,

Treasurer
Highland Ridge Homeowners Association
treasurer@HighlandRidgeHOA.org



Dear Closing Attorney,

Please provide this page to the purchaser at closing.

Thank you,

HRHOA Board

Dear New Neighbor,

Welcome to Highland Ridge! We are glad you are joining us.

Please visit our website at www.highlandridgehoa.org to learn about the HOA and all that we offer including the bylaws, pool rules, information regarding tennis, community events, etc. It is highly recommended that you subscribe to our neighborhood newsletter (subscription information is on the homepage of the website) in order to be informed of all neighborhood activities and news.

Please consider introducing yourself by emailing the Board at board@highlandridgehoa.org. We would love to be able to welcome you properly.

If you have any questions, please do not hesitate to contact us either as the entire Board or as an individual Board member (contact information can be found on the website).

If you have any questions, please see the Contacts page for who to reach out to.

Thank you,

Highland Ridge HOA Board